



## FRANKLIN SQUARE UNION FREE SCHOOL DISTRICT

DISTRICT OFFICES: Washington Street School  
760 Washington Street, Franklin Square, NY 11010-3898

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FAX: (516) 505-6972

November 2018

Patrick J. Manley  
Superintendent of Schools  
(516) 505-6975

Dear Parents:

The State of New York requires the Franklin Square School District to annually test its Emergency Management Plan.

The District plans to test the Emergency Management Plan on **Wednesday, November 21, 2018**. This means the children will have an **early dismissal** on that Wednesday. The children will be released **15 minutes** earlier than the usual dismissal time of 3:00 p.m.

Students in Grades K-6 will be released at **2:45 p.m.** Pre-K students will be dismissed at **2:30 p.m.**

This **early dismissal** applies to ALL SCHOOLS, including the non-public schools. Those children will also be released **15 minutes** earlier than their usual dismissal time.

All children who are transported will be bused on their regular bus routes and will be home 15 minutes earlier than their usual time.

Please make the necessary arrangement for your child's supervision for this early dismissal.

The children who participate in the District's After-school Care and Enrichment Program will not be affected by the early dismissal. Upon dismissal, they shall proceed to the ACE Program as usual where they will be met by the program's staff. ACE will commence 15 minutes earlier on this day.

Sincerely yours,

*Patrick J. Manley*

PJM:cm

c: District Administrators  
Transportation Supervisor  
Non-Public School Administrators  
Nassau County Fifth Precinct